

khaitan electricals limited

Registered Office: A-13, Co-operative Industrial Estate, Balanagar, Hyderabad – 500 037

Telephone: (040)32990642

Corporate Office: 'Everest House' 20th Floor, 46C, J. L. Nehru Road, Kolkata – 700 071

Telephone: (033)40505000, Fax: (033) 22884143/22883961

CIN: L31909AP1975PLC001949

Website: www.khaitan.com

POSTAL BALLOT FORM

BALLOT SL. No. :

1. Name and Registered Address of the Sole/First named Member/Beneficial Owner :
2. Name(s) of the Joint Shareholder(s), if any :
3. Registered Folio No./ *DP ID No. and Client ID No. : (Applicable to investors holding shares in dematerialized form.) :
4. No. of Equity Shares held :

I/We hereby exercise my/our right to vote in respect of the following special resolution to be passed through postal ballot / e-voting for the business stated in the Postal Ballot Notice dated 9th November, 2015 of the Company by conveying my/our assent or dissent to the said resolution by placing a tick (✓) mark in the appropriate box below:

Resolution	No. of shares	Option	
		I assent to the resolution	I dissent to the resolution
Consent of Company under section 186 of the Companies Act, 2013 to the Board of Directors to invest/ acquire the securities of, give any loan or guarantee or provide any security to other body corporate or person in excess of the limits stipulated in the said section.			

Place :

Date :

Electronic Voting Particulars		
EVSN (Electronic Voting Sequence Number)	User ID	PASSWORD/PIN
151229003		

Notes: Please read the instructions given overleaf carefully before exercising your vote.

The e-voting facility will be available during the following voting period:

Commencement of e-voting	End of e-voting
15th January, 2016 (9 A.M.)	13th February, 2016 (5 P.M.)

INSTRUCTIONS:

1. A Member desiring to exercise vote by postal ballot may complete this Postal Ballot Form and send it to the Scrutinizer to his below mentioned address:

Mr. Ashish Kumar Gaggar (Scrutinizer)
Company Secretary in Practice
KHAITAN ELECTRICALS LIMITED
H.No. 1-20/12&13/201, Flat No.201, IInd Floor,
Lake View Towers, Kothaguda,
Kondapur, Hyderabad – 500084
2. For Members whose email IDs are not registered, physical copies of the Postal Ballot Notice are being sent by permitted mode along with a postage-prepaid self-addressed Business Reply Envelope. Envelopes containing postal ballots deposited in person or sent by courier / speed post will also be accepted.
3. The Postal Ballot Form should be completed and signed (as per the specimen signature registered with the Company) by the sole / First named Member. In case of joint holding this form should be completed and signed by the first named member and in his absence by the next named member. However, where the form is sent separately by the first named member as well as by the joint holder(s), the vote cast by the first named member would be considered.
4. Consent must be accorded by placing a tick mark [✓] in the column 'I assent to the resolution' or dissent must be accorded by placing a tick mark [✓] in the column 'I dissent to the resolution'.
5. Please complete all details of member in above box before submission.
6. The votes of a Member will be considered invalid on any of the following grounds:
 - a. A form other than one issued by the company has been used;
 - b. It has not been signed by or on behalf of the Member;
 - c. Signature on the postal ballot form doesn't match the specimen signatures with the company;
 - d. It is not possible to determine without any doubt the assent or dissent of the Member;
 - e. Neither assent nor dissent is mentioned;
 - f. Any competent authority has given directions in writing to the company to freeze the Voting Rights of the Member;
 - g. The postal ballot form, signed in a representative capacity, is not accompanied by a certified copy of the relevant specific authority;
 - h. It is defaced or mutilated in such a way that its identity as a genuine form cannot be established;
 - i. It is received from a Member who is in arrears of payment of calls;
 - j. Member has made any amendment to the Resolution or imposed any condition while exercising his vote.
7. Duly completed Postal Ballot Forms should reach the Scrutinizer on or before 5.00 P.M. on Saturday, 13th February 2016. If any Postal Ballot Form is received after this date, it will be considered that no reply from the concerned Member has been received.
8. The members are requested to exercise their voting rights by using the attached original Postal Ballot Form. A Member may get the duplicate Postal Ballot Form from the website of the Company i.e www.khaitan.com, if so required. However, the duly filled-in duplicate Postal Ballot Forms should reach the Scrutinizer not later than the date specified in Item (7) above.
9. In case of shares held by Companies, Trusts, Societies, etc., the duly completed Postal Ballot Form should be accompanied by a certified true copy of Board Resolution / Power of Attorney / attested specimen signatures etc. In case of electronic voting, documents such as the certified true copy of Board Resolution / Power of Attorney, along with attested specimen signatures, should be mailed to the Scrutinizer at ashishgaggar.pcs@gmail.com with a copy marked to evoting@cdslindia.com, or deposited at the registered office of the Company.
10. Members are requested NOT to send any other paper along with the Postal Ballot Form and if any extraneous paper found in such envelopes would be destroyed by the Scrutinizer and the Company would not be able to act on the same.
11. A Member need not use all his / her votes nor does he / she need to cast his / her votes in the same way.
12. Only a Member entitled to vote is entitled to fill in the Postal Ballot Form and send it to the Scrutinizer, and any recipient of the Notice who has no voting right should treat the Notice as intimation only.
13. Voting right in the Ballot / e-voting cannot be exercised by a proxy.
14. Members can opt for only one mode of voting i.e. either by ballot or through E-voting. In case members cast their votes both by Postal Ballot and e – voting, the votes cast through e-voting shall prevail and the votes cast through postal ballot shall be considered invalid.
15. In case of any grievances connected with the voting by postal ballot including voting by electronic means you may contact Mr. Amit Choraria, Company Secretary at Email: amit.choraria@khaitan.com or Phone Number (033)40505050.